

## Hornby Island Education Society Annual General Meeting

held by Zoom teleconferencing, November 26, 2021

**Board Members Present:** Joy Jeffries, Mark Jones, Phoebe Long, Verlie Gilligan, Braea Walmsley, Martha Gerow, Alissa Pratt, Florette MacLean.

**Members Present:** Reina LeBaron, Tina Wai, Sheila Macpherson, Bev Lownie, Barb Biagi, Darren Bond, Nadeane Trowse, Susan Hoppenfeld, Britt Hanson, Sarah Davidson

**Regrets:** Jennivieve McRae-King

**First Nations Territory:** Joy acknowledged meeting on traditional unceded First Nations territory.

1. **Call to order:** 2:07pm

2. **Quorum:** Quorum was confirmed present

3. **Agenda:** The agenda was circulated prior to the meeting.

**M/S/C Martha Gerow/Mark Jones** "That the agenda be accepted as presented."

4. **Minutes of 2020 Annual General Meeting:** The 2020 AGM minutes were circulated prior to the meeting.

**M/S/C Tina Wai/Phoebe Long** "That the minutes of the December 9, 2020 HIES AGM be accepted as presented."

5. **Reports:**

a. **President's Report and introductions:** presented by Joy Jeffries

Board and staff members were introduced.

Highlights of past year: Ongoing challenges to establish ongoing operational funding.

HIES doesn't have operational funding sources, so each program has to contribute to

operational and administrative costs. Depending on volunteers is not a sustainable model.

Strategic Planning session held this Fall. Fundraising events are planned for 2022.

*See attached for full report.*

b. **Natural History Stewards:** presented by Tina Wai

Hired a professional curator last winter. Hoping to be advocates for positive environmental

change. Family forest program during the summer. Hired a summer student. Starting to

set up new Natural History displays in the former school portable leased for 5 years. Plan

to open officially July 1, 2022. Students participated in Helliwell Restoration project.

Appreciation for volunteer Natural History stewards and HIES Board.

*See attached for full report.*

c. **The Kitchen:** presented by Phoebe Long

Kitchen was consistently busy. Last year 35-40/day, this year 70/day that they are open.

Also providing home-meal delivery. Increased food bank service as well. Community

Garden, local growers and Co-op all contribute food. Donations drop off in winter. Last

year's funding provided a new commercial grade oven and stainless steel mobile units

and hiring some part time staff. Covid restrictions increased cost for take-out containers.

Food prices continue to increase.

Appreciation for volunteers.

*See attached for full report.*

d. **Child, Youth and Community Programs:** presented by Braea Walmsley

Busy year, had winter staff to plan after-school programs, but is now currently being run

by Braea as a volunteer.

Received SD#71 funding for after-school programming.  
"Friday-club" is very successful and fills a need for affordable child-care.  
*See attached for full report.*

- e. **Room to Grow:** presented by Florette MacLean  
The building was under-utilized during Covid pandemic last year.  
Able to undertake significant maintenance and improvement projects while the building was less busy. Appreciation for volunteers.  
*See attached for full report.*
- f. **Life-long learning:** presented by Martha Gerow  
Hired a Literacy Outreach Coordinator.  
"Raise a reader" early literacy programs were very well attended.  
Numerous successful Zoom learning programs last year and this Fall (35-40 average participants). More exciting programs planned for next year.  
Appreciation for Committee and volunteer presenters.  
*See attached for full report.*
- g. **Community School:** presented by Alissa Pratt  
Moved into new school this year. Stressful to continue navigating Covid requirements.  
This year having 58 students has allowed for a three-classroom split and more staff.  
Appreciation for extra staff energy during school moves and HIES relationship.  
*See attached for full report.*

**M/S/C Mark Jones/Martha Gerow** "That the Reports be accepted as presented."

- 6. **Financial Report:** presented by Mark Jones, Treasurer  
The Treasurer presented and reviewed the June 2021 Financial Report. It has been a challenging year over-all. Some financial staffing challenges. Now have a bookkeeper in Courtenay connected with Cloutier Mathews. Overall positive revenue for the year.  
Question about why Room to Grow building is not shown as an asset. May be that it has already been amortized to zero.  
**ACTION: Mark** will check with accountants about showing building as an asset.  
**M/S/C Martha Gerow/Joy Jeffries** "That the 2021 Financial Report be accepted as presented."
- 7. **Appointment of Accountants for Notice to Reader year-end statement:**  
**M/S/C Mark Jones/Verlie Gilligan** "That the firm of Cloutier Mathews chartered professional accountants be appointed as the accountants for the 2021/2022 fiscal year."
- 8. **Special Resolution to Amend the HIES Bylaws:**  
Proposed HIES Bylaw changes were circulated prior to the meeting.  
Change purpose #2 regarding the membership of HIES. The Board decided that this clause should be revised to ensure that people were aware of having becoming a HIES member and that there be a two-year term limit for memberships.  
After circulating the proposed wording changes, the Board decided that the word "bi-annual" should be changed to "two-year" for clarity.

**M/S/C Braea Walmsley/Verlie Gilligan** That the following changes be made to the proposed revision of the Membership Bylaw: 2.1 "A two-year membership" instead of "bi-annual membership" 2.3 Memberships are renewed "every two years and run from September 1 of any year to August 31 two years later."

Question about including the mention of Criminal Record Checks under memberships and suggest that it be in a different section regarding volunteers.  
Noted that tracking memberships will add significantly to Administration workload.

**M/S/C Martha Gerow/Joy Jeffries** “That the proposed changes to the HIES bylaws PART 2 be accepted as presented.”

## **PART 2 – MEMBERS**

### **Attaining membership**

**2.1** Bi-Annual membership is granted to Users of HIES programs with their registration. Bi-Annual membership for others is by request to the Board. This can include: Supporters, donors, volunteers

Should any member wish to be regularly involved with the delivery of HIES Programs, they must have a current Criminal Record Check completed and submitted to the Board.

### **Duties of members**

**2.2** Every member must uphold the Constitution of the Society and must comply with HIES Bylaws, as posted on the Society’s website.

A person must be a member in good standing for 30 days in order to vote at a general meeting of the Society.

### **Amount of membership dues**

**2.3** There are no membership dues. Donations with membership are welcomed. Memberships are renewed bi-annually, and run from September 1 to August 31.

### **Member not in good standing**

**2.4** A member is not in good standing if that member violates the Constitution or Bylaws of the Society, as posted on the website and/or as decided by the Board.

**2.5** A member who has been deemed not in good standing:  
(a) may not vote at a general meeting of the Society’s membership.  
(b) is deemed not to be a voting member for the purpose of consenting to a resolution of the Society’s voting members.

### **Termination of membership**

**2.6** Memberships will be automatically terminated at the end of the membership term, unless they are renewed.

- 9. Election of Officers:** presented by Florette Maclean  
Half-way through their two-year term: Joy Jeffries, Braea Walmsley, Verlie Gilligan  
Standing again for a two-term: Mark Jones, Phoebe Long and Martha Gerow  
Standing for a two-year term: Nadeane Trowse

Florette called three times for further nominations from the floor.

**Hearing none, the nominees were declared elected by acclamation.**

Ex-officio officers appointed and returning to the Board:

SD 71 – Vice Principal HICS: Alissa Pratt  
SD71 BCTF Representative – Britt Hanson  
SD71 CUPE representative: Florette Maclean

**10. Open Discussion:**

**Kitchen:** Suggestion that Kitchen users might benefit from education to improve their economic conditions. Literacy Outreach Coordinator has reached out to Kitchen users and has found some people improving their education. North Island College isn't interested in providing educational programs on Hornby at this time. Increase in Kitchen users are resident islanders. There are a number of working-age seasonal working people. Intricately linked to housing security. Also more seniors.

**Teacher's Union Rep:** Britt Hanson, a secondary teacher who recently moved to Hornby and is working at the School, offered to volunteer as the teacher's union representative on the HIES Board. Britt was appointed to the Board by general agreement.

**11. Adjournment:**

**M/S/C Mark Jones/Verlie Gilligan** "That the meeting be adjourned."

**Adjourned 3:45pm**